

Minutes of the Meeting of Castle Medical Group PPG, held on Tuesday 13th August 2024 at CMG

In attendance: Clive Caulfield; Martin Cooper; Paddy Miles; Hilary Mercer; Bhiku Mistry; Lesley Salter; Renee Robinson; Jennie Caukwell.

1. Apologies for absence

Peter Clement; Tony Green; Karen Wesson;

Dear friend Appu who passed away a few weeks away. Some members of the PPG did attend his funeral. Gave a good life up in Malaysia to help their son and daughter. Active member of the church. Talk to anyone, ask after your family. Will be missed at church and the PPG. Died peacefully at home with his family around him. Lots of people have been to see his wife.

2. Minutes of the Last Meeting

Since the last meeting we have had an invitation to go to the café which we can take up later in the year.

The minutes were accepted as a true record. Proposed The minutes were accepted as a true record. Proposed Hilary Mercer, Seconded Bhiku Mistry.

3. Report from Chair

Martin reported the following:

- Martin went to the U3A to do a presentation about the PPG. En-lighting questions at the end. Laptop setup to show the website and being on the front page of the practice page. Focus that Ashby on the map. People were interested. Printed out copy of the application form and showed them how to access this from the website and how to send it in.
- Need to check where the application form for the PPG is being sent. Normally forms go into a central portal and these would get flagged to the practice, need to check that this is happening with these forms too. **JEC**
- Need to have a discussion at a future meeting re membership, however it was reflected that it was holiday period this month. **TG**
- PPG network meeting in July was attended by Bic, Karen, Martin and Hilary. Meet with Caroline Trevithick (new Chief Executive at the ICB who did a presentation about her role.

4. Report from CMG

JC presented the report for the CMG and highlighted the following:

- Outline of recent staff changes.
- Mental Health pathway experienced high staff sickness levels, currently paused, should resume in September.
- Overdue smears and women's health new services available, BP monitoring and travel vaccinations due to launch later in the year.
- Social prescribers will be at CMG on 27th August 11.30am to 1.30pm.

- Collective action, national vote in favour of this, there are 10 actions and we are reviewing which ones we plan to take forward.
- Governance announcements, lots coming out just awaiting on the detail so we can understand what this will truly mean.
- Phone system, call back function now live, menu option planned to trail later this year.
- Dressing for wounds available from the practice (tier 1 and 2). If a specialist dressing (tier 3) a prescription will be issued as an acute item. District nurse team should have their own stock.
- Flu and covid can be co-administered. Plan to do at CMG, however covid stock delivery can be sporadic. Dates for Saturday clinics are being firmed up will share when we know we need support.
- Patient survey, good results above national and ICB averages.
- CQC moving to a single assessment framework. Focus on five key areas which covers 34 quality standards.

5. Any Other Business

No items were raised

6. Date of Next Meeting

The next meeting is scheduled for Tuesday, 1st October 2024, at 11.00am at CMG. **TG**