

## ***DRAFT***

### **MINUTES OF THE ANNUAL GENERAL MEETING OF THE PPG HELD ON TUESDAY 14TH MARCH 2023 AT ASCEBI HOUSE**

**Present:** Pulendran Arasaradnam; Clive Caulfield; Martin Cooper; Tony Green; Brenda Hall; Hugh Hall; Hilary Mercer; Bhiku Mistry; Renee Robinson; Karen Wesson; James Broadway; Mitchell Clulow and Dr Raghuram Shivram.

**1 Apologies for absence** Paul Boddington; Carol Land; Paddy Miles; Sharon Newman; Michael Phillips; Lesley Salter and Jennie Caukwell.

**2 Minutes of the AGM held on 1st March 2022.**  
These were agreed as a true record.

**3 Matters Arising**  
There were no matters arising.

**4 CMG report on the year by Dr R Shivram**

Dr Shivram gave a slide presentation of the year from the perspective of the CMG and the following points were noted.

- Practice was now much bigger in patient numbers and staff - larger admin team necessary
- more face to face appointments
- work on staff engagement - training and communications
- growth was continuing - Money Hill development
- issue of DNAs (did not attend) an issue and being looked at
- average of 3,000 calls/week

PCPs - Dr S noted that these were available to any individual who felt it would be useful because of their circumstances, to have one.

MC noted that membership of the PPG was a critical issue and perhaps the CMG and PPG could work together on this.

BM queried "sit and wait" - may be in the future, but the present phone triage system was working well and could be considered a "virtual" sit and wait.

***The CMG report is attached and members are invited to read***

**5 Chair's Report**

Karen Wesson presented the Chair's report and asked people to recognise all the good work done during the year. KW thanked everyone for their support and hard work.

***The Chair's report is attached and members are invited to read***

## **6 Proposed Constitutional amendments**

TG presented the proposed Constitutional Amendments, and noted that no others had been received.

With one minor adjustment to Section 16, the proposed amendments were voted on, accepted and adopted by all present.

## **7 Election of Chair**

Tony Green described Karen Wesson's 4 years as Chair as exceptional, in a time when the Covid epidemic and its restrictions had rendered the challenges to all organisations as huge. It is difficult to see how the PPG would have survived, without her leadership.

"When the seas are calm, all are masters of Sailing!" TG stated that KW had proved herself an able Captain in very rough weather!

The meeting showed their approval in the traditional way.

TG noted that only one nomination had been received:

MARTIN COOPER Proposed Karen Wesson, Seconded by Tony Green

The proposal was voted and agreed by all present.

## **8 Election of Secretary**

TG noted that only one nomination had been received:

TONY GREEN Proposed Bhiku Mistry, Seconded by Hilary Mercer

The proposal was voted and agreed by all present.

MC thanked all those present for their support and promised that his first priority would be to address the issue of membership. He identified the working with the CMG as a critical element in this.

## **9 Dates of meetings for 2023**

It was noted that the dates for future meetings are:

**9th May; 18th July; 12th September; 7th November.**

## **10 Any Other Business**

1 HH suggested that with fewer formal meetings, there was the opportunity to have perhaps a December and Summer social for members to meet. This was agreed.

2 HH noted that he had some thoughts on how to attract younger members.

MC agreed to take this on with HH.

**MC/HH**